

## How to Register for Emergency Child Care Programs.

1. Click **ENROLL** on the first week you require care.
2. Complete all registration questions. Required fields are indicated by the red \*. Once complete, click **ADD TO CART**.
3. Under 'Current Registrations'
  - a. Click **ADD MORE PROGRAMS** if you need to add additional weeks. This will bring you back to Step 1.
    - i. Complete/confirm registration questions as required. Click **ADD TO CART**.
  - b. Click **ADD A NEW STUDENT** if you need to add another child.
    - i. Follow steps 1-2. Complete/confirm registration questions as required.
4. Review selections under 'Your Program'.
5. Complete fields under 'Connect Portal Account Creation'. Click **CONTINUE**.
6. Confirm required Confirmation Questions.
7. Click **COMPLETE REGISTRATION**.